

## Plantronics, Inc. — Notice of Dispute

Plantronics, Inc. (“Plantronics”) is committed to resolving customer disputes in a fair and efficient manner. If you are unsatisfied with the resolution that a customer service representative offers for a problem you are experiencing, you may notify us of your dispute by sending this form (“Notice of Dispute”) to Plantronics’ legal department.

**Please complete this Notice of Dispute in its entirety (printing legibly). Retain a copy for your records and send the completed form by certified U.S. mail or nationally recognized overnight courier (like Federal Express) to:** General Counsel, Plantronics, Inc., 345 Encinal Street, Santa Cruz, CA 95060. Alternatively, you can provide the information requested below by submitting it to Plantronics’ General Counsel via email (with delivery receipt requested) at: [general.counsel@plantronics.com](mailto:general.counsel@plantronics.com).

After receipt of your Notice of Dispute (or email), a Plantronics representative will respond within 30 days. If the dispute is not thereafter resolved to your satisfaction, you may begin arbitration by submitting a Demand for Arbitration to the American Arbitration Association. Further details are available at <http://www.plantronics.com/us/terms/arbitration-information/>), as well as a Consumer Demand for Arbitration form located at <http://www.plantronics.com/us/terms/arbitration-forms/>.

### Information to be provided in Your Notice of Dispute:

\_\_\_\_\_  
Your Name

\_\_\_\_\_  
Phone Number at which you may be reached during Plantronics’ business hours (9 a.m. to 5 p.m., Pacific Time, Monday through Friday)

\_\_\_\_\_  
Your Email Address

\_\_\_\_\_  
Your Fax Number

Your Mailing Address: \_\_\_\_\_  
\_\_\_\_\_

If you are an authorized representative of the individual identified above, please also print your name, your relationship to such individual, your address, and a phone number at which you may best be reached during business hours:

**Please briefly describe the nature of your dispute and attach any supporting documents that you wish. If necessary, please use the reverse side.**

**Please briefly describe the relief that you would like from Plantronics.**

_____ Date	_____ Your Signature
---------------	-------------------------